

**MERIT BADGE APPLICATION INSTRUCTIONS TO SCOUT: *Press F1 for help for any blank.***

- Print your name, address, city, unit type & number, District, Council & Merit Badge legibly.
- Your Leader must verify that the counselor is registered & approved for this merit badge on District's list.
- Call counselor for appointment.
- Always meet with your counselor along with a buddy (a Scout, friend, or parent).
- Your unit leader signs & dates.
- Read the merit badge pamphlet.

<b>Counselor's Section</b>	<b>Applicant's Section</b>	<b>Council Section</b>																																																																																																																								
<p style="text-align: center;"><b>Information for Applicant</b></p> <ul style="list-style-type: none"> <li>A merit badge application can be approved only by a registered merit badge counselor.</li> <li>You must have a buddy with you (Scout buddy system) at each meeting with the merit badge counselor.</li> <li>Turn in your approved application to your unit leader. You will be awarded the merit badge and certificate at a suitable occasion.</li> </ul> <p style="text-align: center;"><b>Information for Counselor</b></p> <ul style="list-style-type: none"> <li>Merit badge applications must be signed in advance by the applicant's unit leader.</li> <li>The Scout must have his buddy (Scout buddy system) in attendance at all instructional sessions.</li> <li>You may not change any requirement, but you may share your knowledge or experience that will make the counseling more interesting and valuable.</li> </ul> <p style="text-align: center;">#34124A</p>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Counselor Initial</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Date of Approval</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Requirement No. and letter</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Counselor Initial</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Date of Approval</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Requirement No. and letter</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	Counselor Initial																				Date of Approval																				Requirement No. and letter																				Counselor Initial																				Date of Approval																				Requirement No. and letter																				<p style="text-align: center;"><b>APPLICATION FOR MERIT BADGE</b></p> <p>Name _____</p> <p>Address _____</p> <p>City _____</p> <p>is a registered</p> <p><input type="checkbox"/> Boy Scout   <input type="checkbox"/> Varsity Scout   <input type="checkbox"/> Venturer</p> <p>of <u>    </u> <b>Troop</b> No. <u>    </u></p> <p style="text-align: center; font-size: small;">Troop, team, crew, ship</p> <p>District _____</p> <p>Council _____</p> <p>and is qualified to begin working for this merit badge</p> <p style="text-align: center;"><b>X</b></p> <p style="text-align: center;">Date _____ Signature of unit leader _____</p> <p style="text-align: center;"><b>34124A BOY SCOUTS OF AMERICA</b></p> <p style="text-align: center; font-size: small;">2001 Boy Scouts of America</p>
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<p><b>COUNSELOR'S RECORD</b></p> <p>Applicant _____</p> <p>_____ Troop _____ Unit number _____</p> <p style="font-size: small;">Troop, team, crew, ship</p> <p>Merit Badge _____</p> <p>Date completed _____</p> <p>Remarks: _____</p> <p style="font-size: small;">It is suggested that the counselor keep this record for at least 1 year in case any question is raised later in regard to this award.</p>	<p><b>APPLICANT'S RECORD</b></p> <p>Name _____</p> <p>Has given me his completed application for the _____</p> <p>Merit Badge _____</p> <p>Completed on _____ by _____</p> <p style="text-align: center;">Date</p> <p style="text-align: center;">_____ Signature of Counselor</p> <p style="text-align: center;">_____ Signature of Unit Leader</p> <p>Note to Scout: Retain this copy for your permanent records.</p>	<p>The applicant has personally appeared before me and demonstrated to my satisfaction that he has met all requirements for the (please print)</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Merit badge</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of counselor</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Address of counselor</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">City _____ Zip code _____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Telephone number of counselor</p> <p><b>X</b> _____</p> <p style="text-align: center;">Signature of counselor _____ Date Completed _____</p> <p>Checked and recorded: _____</p> <p style="text-align: center;">Date _____ Initials _____</p> <p>Certificate and badge presented _____</p> <p style="text-align: center;">Date _____</p> <p><b>Applicant will turn in this portion to his unit leader for record posting.</b></p>																																																																																																																								

**INSTRUCTIONS TO COUNSELOR:**

- Never meet alone with a Scout.
- Verify all info & merit badge name.
- Print your name, address, & ph. #
- Date/initial requirements as done.
- A 2<sup>nd</sup> counselor can finish card.
- Note each name, address & phone.
- If merit badge is completed in one meeting, sign, initial & write "Completed" across sign-off area.
- Sign sections and date in 3 places.
- Retain the counselor's record .
- Return 2 sections to the Scout.

**INSTRUCTIONS TO UNIT:**

- Leader: sign applicant section for Scout to retain for safekeeping.
- Advancement Chairperson: date, initial & record, then submit with advancement report to council.
- Council verifies counselor & Scout.